

# Website User

## Authorisation



PORT MORESBY  
PO BOX 1618, BOROKO  
NCD  
Phone: (675) 313 9800

LAE  
PO BOX 2507, LAE  
MOROBE PROVINCE  
Phone: (675) 472 5488

HAGEN  
BUILDING C, UNIT 1  
SECTION 6, MT HAGEN  
Phone: (675) 7528 7200

[www.theodist.com](http://www.theodist.com)

Request type  New  Existing  Cancel/Remove

Business Name \_\_\_\_\_

Account Code \_\_\_\_\_

### A. USER INFORMATION

#### User 1

Given Name \_\_\_\_\_

Surname Name \_\_\_\_\_

User Email \_\_\_\_\_

Phone \_\_\_\_\_

**Role** (Please tick one)

Business to Business User

Purchasing Officer

Account Officer

#### User 2

Given Name \_\_\_\_\_

Surname Name \_\_\_\_\_

User Email \_\_\_\_\_

Phone \_\_\_\_\_

**Role** (Please tick one)

Business to Business User

Purchasing Officer

Account Officer

#### User 3

Given Name \_\_\_\_\_

Surname Name \_\_\_\_\_

User Email \_\_\_\_\_

Phone \_\_\_\_\_

**Role** (Please tick one)

Business to Business User

Purchasing Officer

Account Officer

## B. GUARANTEE AGREEMENT

I/We acknowledge the terms bound by the Theodist Account Application.

I/We are liable for the use of the Theodist Online Account access and that I/We are responsible for maintaining each user profile attached to the account listed on this form.

I am liable as a user created under this agreement, and that I will be the sole user with these credentials with authorised access, I will not share credentials and will ensure that these credentials are not misused.

I/We acknowledge that a user with full approval to the account, may operate as an authorised user until Theodist receives a notice of amendment or cancellation in writing sent to [Onlinesupport@theodist.com.pg](mailto:Onlinesupport@theodist.com.pg) or [Onlinesales@theodist.com.pg](mailto:Onlinesales@theodist.com.pg).

I/We warrant that I/We are duly authorised to make an application for the Theodist Online User Account.

### User Account Signatory 1:

Full name \_\_\_\_\_

Date \_\_\_\_\_

Signature \_\_\_\_\_

### User Account Signatory 2:

Full name \_\_\_\_\_

Date \_\_\_\_\_

Signature \_\_\_\_\_

### User Account Signatory 3:

Full name \_\_\_\_\_

Date \_\_\_\_\_

Signature \_\_\_\_\_

### Authorized by Director/ Proprietor:

Full name \_\_\_\_\_

Date \_\_\_\_\_

Signature \_\_\_\_\_

Position \_\_\_\_\_

Common Seal

### Theodist office use only:

Approved by \_\_\_\_\_

Date \_\_\_\_\_

Signature \_\_\_\_\_